

LOCAL LICENSING FORUM
Wednesday, 25 November 2020

Members present: Shamini Omnes **Error! No document variable supplied.**, Chairperson; Finlay Cran **Error! No document variable supplied.**, Vice Chairperson; **Error! No document variable supplied.** and **Error! No document variable supplied.** Neil Campbell, Neil Carnegie, Susan Dunn, Louise Grant, Elaine Mottram, and Steve McConnachie.

Also present: **Error! No document variable supplied.** William Rae

Apologies: Jonathan Smith

	Item	Discussion	Action / Decisions	To be actioned by
1	<u>Welcome and Apologies</u>	<p>The Chair welcomed all those in attendance.</p> <p>The members were advised that Andrea Mohan and Niamh Fitzgerald were joining the meeting to provide a presentation at Item 5 – ELEPHANT Study.</p> <p>Shamini informed Members that Tara Gilchrist was leaving ACC as an LSO and would no longer be a member of the Local Licensing Forum.</p>	<p><u>The Forum agreed:</u> -</p> <p>(i) to welcome Andrea Mohan and Niamh Fitzgerald;</p> <p>(ii) to note the apologies; and</p> <p>(iii) to thank Tara for her contribution to the Local Licensing Forum.</p>	All members
2	<u>Minute of Meeting of 7 October 2020 - for approval</u>	<p>The Forum had before it the minute of the previous meeting of 7 October 2020.</p> <p>The minute was agreed as a true record.</p>	<p><u>The Forum agreed:</u> -</p> <p>to approve the minute</p>	Shereen
3	<u>Matters Arising</u>	<p>Shamini confirmed that Elaine Mottram would engage with the ELEPHANT Study on behalf of the Local Licensing Forum.</p>	<p><u>The Forum agreed:</u> -</p> <p>for Elaine Mottram to be the point of contact in relation to the ELEPHANT Study.</p>	All members

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4	<p><u>Membership Updates</u></p>	<p>Police Scotland Neil provided a general update following the changes to the restrictions. It was noted that all partners continued to work well with no reported current issues.</p> <p>Integrated Children Services The quarterly data set was not available for this meeting, but the report would be requested for the following meeting.</p> <p>Licensing Complaint The Local Licensing Forum received a Licensing Complaint. The complaint was discussed, and a response would be drafted from the Local Licensing forum. The remit of the Local Licensing Forum was discussed in relation to the complaint and Community involvement in relation to information on licensing objections and the mechanism available.</p>	<p><u>The Forum agreed: -</u></p> <ul style="list-style-type: none"> (i) to note the updates; and (ii) to draft a letter response to the complainant. 	<p>All members Finlay</p>

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5	<p><u>ELEPHANT Study - Andrea Mohan / Niamh Fitzgerald</u></p>	<p>Prof. Niamh Fitzgerald, Stirling University and Andrea Mohan, University of Dundee provided a presentation on the ELEPHANT Study.</p> <p>Thanks were provided to the LLF in providing support through the application for funding process. Members were advised that the study was funded by the National Institute for Health Research Public Health Research Programme and was a three-year study.</p> <p>During the presentation and discussion, the following information was provided:-</p> <p>The core focus of the study was on the changes to late night opening hours in two cities. Members were advised that the study was considering how it could be adapted to consider the impact of more recent restrictions on licensed premises put in place due to the Covid-19 pandemic.</p> <p>The aim of the Study was considered – the aim of the study was explained as – to understand and evaluate the contributions of changes in trading hours for bars and clubs in Glasgow and Aberdeen and the impact to harms, services and costs in the local night-time economy, and implications for other major UK cities.</p> <p>An overview of the studies of the 7 research questions was provided.</p> <p>The presentation provided an overview of where the Licensing Forum members might become involved.</p>	<p><u>The Forum agreed: -</u></p> <ul style="list-style-type: none"> (i) to engage and contribute to the Study; (ii) to welcome an update as work on the study progresses; (iii) to engage in the local shareholder engagement groups; and (iv) for the presentation to be shared with the Local Licensing Forum members 	<p>All members</p> <p>Shereen</p>

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6	<u>Licensing Board & Local Licensing Forum Joint Meeting</u>	The Licensing Board and Licensing Forum Joint meeting date was to be confirmed and for the invite to be circulated.	<u>The Forum agreed:</u> - for the joint meeting to be confirmed.	Shereen
7	<u>2021 Dates</u>	The Forum had the proposed 2021 Local Licensing Forum dates before them for their consideration and approval.	<u>The Forum agreed:</u> - to approve the proposed dates and for the dates to be circulated to all members.	Shereen

If you require any further information about this minute, please contact Shereen Balaban, email sbalaban@aberdeencity.gov.uk or 01224 522497